



GRADUATE PETITION *for* RESIDENT CLASSIFICATION

UC IRVINE • UNIVERSITY REGISTRAR

www.reg.uci.edu
(949) 824 - 6124

Deadlines

Filing a Petition

The Petition for Resident Classification must be received at the University Registrar by 5:00 PM on the deadline date. **LATE PETITIONS WILL NOT BE ACCEPTED.**

Petition for Resident Classification filing periods by term:

Undergraduate / Graduate Students

Fall Quarter 2023
Jun 5 - Aug 4, 2023

Winter Quarter 2024
Oct 23 - Dec 1, 2023

Spring Quarter 2024
Jan 9 - Mar 1, 2024

Fall Quarter 2024
Jun 7 - Aug 16, 2024

Law Students

Fall Semester 2023
Apr 7 - Jun 16, 2023

Spring Semester 2024
Oct 23 - Dec 1, 2023

Fall Semester 2024
Apr 15 - Jun 21, 2024

Procedures

Who should file this Petition?

If you are a nonresident student for tuition purposes, and you wish to be classified as a California resident, you must file a Petition for Resident Classification by the deadline date for the applicable term. You should consult the Residence Officer for information regarding your residence status at the University Registrar, 215 Aldrich Hall, Irvine, CA 92697-4975, (949) 824-6124, or E-mail: regres@uci.edu.

How do I file a Petition?

1. Download or open a Petition for Resident Classification from the University Registrar web site.
2. Complete the petition on line, print, sign and date. **Respond to ALL questions.**
3. Submit completed petition: (1) in-person drop off; (2) via mail to the University Registrar; (3) or via email to regres@uci.edu. Your petition must include all supporting documents. Business hours are 9am to 5pm Monday through Friday.

Documentation IS REQUIRED

You must provide photocopies of all documentation relevant to your demonstration of intent as indicated on your Petition for Resident Classification. All documentation should identify you by name and be dated (*see reverse side*).

IMPORTANT: Documentation will not be accepted after the last day of the term for which you are petitioning for classification as a resident. If you fail to provide photocopies of any or all of the required documentation by the end of the applicable term, your petition will be denied and you will remain classified as a nonresident for that term. If you are unable to provide the required documentation by the end of the term for which you are petitioning, and you wish to file a petition for any future quarter, you must file a new Petition for Resident Classification by the applicable deadline.

Requirements

1. **Physical Presence:** Provide documentation that you have been physically present in California for more than 12 months (366 days) immediately prior to the residence determination date of the quarter you wish to be classified as a resident. Please include proof of summer physical presence.
2. **Intent:** Documentation that you established governmental ties to the state of California and relinquished all out-of-state ties shortly after your arrival in California (*see other side*).

Required Documentation

IMPORTANT INFORMATION:

It is the responsibility of the student to provide photocopies of all documentation relevant to their demonstration of intent. Residence classification is determined on the basis of the concurrence of physical presence and the intent to reside permanently in California. **Your petition cannot be accepted without photocopies of required documentation below.** **

Failure to establish legal ties with the state of California shortly after your arrival in California or the maintenance of legal ties with your previous state of residence will be viewed as inconsistent with the intent to reside permanently.

Provide a photocopy of the following documents **:

*** If you are unable to provide a photocopy of a document listed below, you must submit a written statement explaining the lack of the required document(s).*

1. California driver's license or California ID card (<http://www.dmv.ca.gov/>)
2. California vehicle registration (<http://www.dmv.ca.gov/>)
3. California voter registration (Contact your county's Registrar of Voters for verification. For Orange County: (714) 567-7600)
4. Your most recent California State Income Tax Return and Federal Income Tax Return.
5. A copy of pay receipts and/or W-2 forms documenting employment held within the preceding 12 months.
6. Documentation of summer physical presence. Acceptable proof includes (1) employment letter; (2) proof of internship/externship; (3) paystubs; (4) bank/credit card statements; (5) or a written statement from faculty or program administrator about work/research conducted on the UCI campus.

The more indicia obtained, the stronger one's demonstration of intent. Additional documentation may be required on or after the time you file your Petition for Resident Classification. Evidence must consistently show that your primary residence has been established in California and relinquished outside of California. All information supporting a claim of California residence will be considered in the reclassification determination. Students deemed to be in the state solely for educational purposes are not eligible for resident status, regardless of their length of stay in California.

IMPORTANT NOTICE

The student is cautioned that this summation is not a complete explanation of the laws regarding residence. The University of California's system-wide policy and regulations can be viewed here: <https://www.ucop.edu/residency/>.

Please note that changes may be made in the residence requirements between the publication date of this statement and the relevant determination date. Non-citizen students should consult the Residence Officer for information regarding specific criteria for determining residence eligibility.

Intent

2022

1) Financial Information

a) Did you/will you file an income tax return as a **California Resident** or **Part-Year Resident**? YES NO

b) Did you/will you file an income tax return as a **Resident of another state**? YES NO

If yes, specify the state: _____

2) Driver License & Motor Vehicle Information

a) Do you have a driver's license? YES NO Which State _____ Date Issued: ____ / ____ / ____

Last Renewed: ____ / ____ / ____

If you don't drive, do you have a California identification card? YES NO Date Issued: ____ / ____ / ____

b) Do you have a motor vehicle? YES NO Which state is it registered with? _____ Date of Registration: ____ / ____ / ____

3) Voter Registration Information

a) Are you registered to vote? YES NO Which state are you registered with? _____

Date of Registration: ____ / ____ / ____

b) Have you voted within the last fifteen months? YES NO Which state did you vote? _____

4) a) What state do you regard as your permanent home? _____ How long has it been your home? _____

b) Do you plan to remain in California after you complete your education? YES NO

I declare under penalty of perjury under the laws of the State of California that the statements on this page and any attachments submitted by me in connection with the determination of my residence are, and each of them is, true and correct.

Student Signature: _____

Signed in (city/county): _____ Date: _____