



PETITION *for* RESIDENT CLASSIFICATION

UC IRVINE • UNIVERSITY REGISTRAR

www.reg.uci.edu
(949) 824 - 6124

Deadlines

Filing a Petition

The Petition for Resident Classification must be received at the University Registrar by 5:00 PM on the deadline date. **LATE PETITIONS WILL NOT BE ACCEPTED.**

Petition for Resident Classification filing periods by term:

Undergraduate / Graduate Students

Fall Quarter 2017
Jun 1 - Sep 1, 2017

Winter Quarter 2018
Oct 12 - Dec 1, 2017

Spring Quarter 2018
Jan 11 - Mar 2, 2018

Fall Quarter 2018
Jun 1 - Aug 31, 2018

Law Students

Fall Semester 2017
May 22 - Jul 14, 2017

Spring Semester 2018
Oct 12 - Dec 1, 2017

Fall Semester 2018
May 21 - Jul 13, 2018

Procedures

Who should file this Petition?

If you are a nonresident student for tuition purposes, and you wish to be classified as a California resident, you must file a Petition for Resident Classification by the deadline date for the applicable quarter. You should consult the Residence Officer for information regarding your residence status at the University Registrar, 215 Aldrich Hall, Irvine, CA 92697-4975, (949) 824-6124, or E-mail: regres@uci.edu.

How do I file a Petition?

1. Download or open a Petition for Resident Classification from the University Registrar web site.
2. Complete the petition on line, print, sign and date. **Respond to ALL questions.**
3. Drop off your completed petition, or mail it to the University Registrar. Normal hours are 8am to 5pm Monday through Friday. No appointment is required.

Documentation IS REQUIRED

You must provide photocopies of all documentation relevant to your demonstration of intent as indicated on your Petition for Resident Classification. All documentation should identify you by name and be dated (*see reverse side*).

IMPORTANT: Documentation will not be accepted after the last day of the term for which you are petitioning for classification as a resident. If you fail to provide photocopies of any or all of the required documentation by the end of the applicable term, your petition will be denied and you will remain classified as a nonresident for that term. If you are unable to provide the required documentation by the end of the term for which you are petitioning, and you wish to file a petition for any future quarter, you must file a new Petition for Resident Classification by the applicable deadline.

Requirements

1. **Physical Presence:** Documentation that you have been physically present in California for more than 12 months (366 days) immediately prior to the residence determination date of the quarter you wish to be classified as a resident.
2. **Intent:** Documentation that you established residential ties to the state of California and relinquished all out-of-state ties shortly after your arrival in California (*see other side*).
3. **Financial Independence (for students under 24 years of age who are not dependent on a California resident parent):** Documentation which demonstrates that you have been self-supporting and not claimed as a dependent for income tax purposes for the two preceding calendar years (*contact the Residence Officer for more information*).

Required Documentation

IMPORTANT INFORMATION:

It is the responsibility of the student to provide photocopies of all documentation relevant to his/her demonstration of intent. The intent to reside permanently in California must be demonstrated for the required period of physical presence (366 days) in California. Residence classification is determined on the basis of the concurrence of physical presence and the intent to reside permanently in California. Documentation of intent is always required of the student and is required of the California resident parent(s) upon whom the student is financially dependent. **Your petition cannot be accepted without photocopies of documentation (see list of required documentation below). All the listed documents below are required.** **

Failure to establish legal ties with the state of California shortly after your arrival in California or the maintenance of legal ties with your previous state of residence will be viewed as inconsistent with the intent to reside permanently and could jeopardize the success of your petition to reclassify as resident of the state of California.

Provide a photocopy of the following documents (All the listed documents below are required **):

**** If you are unable to provide a photocopy of a document listed below, you must submit a written statement explaining the lack of the required document(s).**

1. California driver's license or California ID card (<http://www.dmv.ca.gov/>)
2. California vehicle registration (<http://www.dmv.ca.gov/>)
3. California voter registration (Contact your county's Registrar of Voters for verification. For Orange County: (714) 567-7600.)
4. Your most recent California State Income Tax Return and Federal Income Tax Return.
5. Your current and previous lease or rental agreement (pages showing duration of lease and signature only).
6. A copy of pay receipts and/or W-2 forms documenting employment held within the preceding 12 months.
7. Graduate students, under the age of 24 by December 31 of the calendar year of the term for which the petition is submitted, must submit copies of their parent's income tax returns for the previous calendar year or a letter from their department verifying employment at UC 49% or more time.
8. If you are not a U.S. citizen, you must provide documentation from the Immigration and Naturalization Service which demonstrates your legal status for a minimum of 366 days prior to the residence determination date of the term for which you are seeking classification as a resident. If you are under 19 years of age, you must also provide documentation of your parents' status (contact the Residence Officer if you have any questions about your legal status).
9. Proof of your physical presence during the 12 months preceding the quarter you wish to be reclassified, including the months of June, July, August, and September, such as employment verification, summer school enrollment, and bank statements.
10. Undergraduate student under the age of 24: Provide the above items for your parents as well if they claim to be CA residents.

Relevant documentation is not limited to the above items. The more indicia obtained, the stronger one's demonstration of intent. Additional documentation may be required on or after the time you file your Petition for Resident Classification. Evidence must consistently show that your primary residence has been established in California and relinquished outside of California. All information supporting a claim of California residence will be considered in the reclassification determination. Students deemed to be in the state solely for educational purposes are not eligible for resident status, regardless of their length of stay in California.

IMPORTANT NOTICE

The student is cautioned that this summation is not a complete explanation of the laws regarding residence. Applicable sections of the Education Code and the regulations adopted by The Regents of the University of California are available for inspection at the University Registrar. Please note that changes may be made in the residence requirements between the publication date of this statement and the relevant determination date. Non-citizen students must consult the Residence Officer for information regarding specific criteria for determining residence eligibility for alien students.

DETACH THIS PAGE AND KEEP FOR YOUR RECORDS



PETITION for RESIDENT CLASSIFICATION

UC IRVINE • UNIVERSITY REGISTRAR

FOR REGISTRAR USE ONLY Resident Nonresident

By: _____ Date: _____

Specify Term:

Complete this Petition for Resident Classification online, then print, sign and date. Bring your completed petition at the University Registrar on or prior to 5 PM of the stated deadline for the quarter you wish to change your residence classification.

PLEASE NOTE: You are not eligible to change your classification for a quarter in which late registration fees are in effect.
LATE PETITIONS WILL NOT BE ACCEPTED.

Print full name (Last, First, Middle) _____ Student ID# _____

Present Mailing Address (Line 1) _____ UCI Email _____ Age _____

Present Mailing Address (Line 2) _____ State _____ ZIP Code _____ Date of Birth _____

Legal Status **Proof of legal status is required**

- 1) Are you a citizen of the United States? YES NO
- 2) If not, have you been awarded:
 - a) Permanent Residence? YES NO
Date Awarded: ___/___/___ A#: _____
 - b) Employment Authorization? YES NO
Date Awarded: ___/___/___
 - c) Temporary Residence? YES NO
Date Awarded: ___/___/___
 - d) United States Visa? YES NO
Visa Type: ___ Valid From: ___/___/___ to ___/___/___

Physical PresenceSpecify dates of physical presence in California:
From: ___/___/___ to ___/___/___
or Continuously since birthHave you been absent from California for more than six weeks during the past 12 months?
 YES NO**If yes, you must attach a written statement explaining your absence(s) (include specific dates).****Intent****1) Financial Information**

2017 2016

- a) Did you/will you file an income tax return as a **California Resident or Part-Year Resident?** YES NO YES NO
- b) Did you/will you file an income tax return as a **Resident of another state?** YES NO YES NO
If yes, specify states: _____
- c) Employment Status
 - Were you employed in California? YES NO YES NO
 - Were you employed outside of California? YES NO YES NO
- d) Did you receive loans, scholarships, or benefits That required residence outside of California? YES NO YES NO
If yes, provide a written explanation.

- e) Did you/will you live with your parents for more six weeks in:
 - 2017 YES NO
 - 2016 YES NO

- f) Source of your financial support in:
 - 2017 : _____
 - 2016 : _____

- g) Did you/will you receive more than \$750 in financial Support from your parents in:
 - 2017 YES NO
 - 2016 YES NO
- h) Did your/will your parents claim you as an exemption on their state and federal tax returns in:
 - 2017 YES NO
 - 2016 YES NO

- i) Marital Status
 - Single
 - Married or Registered Domestic Partner Date: ___/___/___ State married in : _____
 - Divorced or Partnership Terminated Date: ___/___/___ State divorced in : _____

2) Driver License & Motor Vehicle Information

- a) Do you have a driver's license?.... YES NO
Which State Date Issued: ___/___/___
Last Renewed: ___/___/___
If you do not drive, do you have a California identification card?.... YES NO
Date Issued: ___/___/___
- b) Do you have a motor vehicle? YES NO
Which state is it registered with? _____
Date of Registration: ___/___/___

3) Voter Registration Information

- a) Are you registered to vote? YES NO
Which state are you registered with? _____
Date of Registration: ___/___/___
- b) Have you voted within the last fifteen months? YES NO
Which state did you vote? _____

4) Bank Information

- a) Checking Account: Date established: ___/___/___
Bank Name : _____
Acct Mailing Address (state only) : _____
- b) Savings Account: Date established: ___/___/___
Bank Name : _____
Acct Mailing Address (state only) : _____

- 5) What state do you regard as your permanent home? _____
How long has it been your home? _____
Do you plan to remain in California after you complete your education? YES NO

Military Information

Are you or is your spouse currently on active duty in the U.S. military?

If yes, where are you stationed at?

If you were stationed **OUTSIDE** of California, what is your

State of Legal Residence (not "home of record") on military Records?....

Student (yourself)

YES NO

Spouse

YES NO

From _____ To _____

From _____ To _____

If you are under 24 years of age, please complete the remainder of this page. If not, continue to the next page.

Parent Information

1) Are your parents divorced or permanently separated? YES NO If yes, with whom did you live with last? Father Other

Dates of Residence with parent: From _____ To _____ From _____ To _____

2) If your parent(s) are deceased, please provide the date and place of death, **Otherwise provide all information required below.**

Father: (Date) _____ (Place) _____ Mother: (Date) _____ (Place) _____

3) Information on Student's Father:

Print full name (Last, First, Middle) _____

Present Mailing Address (Number, Street, Apt#) _____

City _____ State _____ ZIP Code _____

a) Physical Presence

Does your father claim to be a Resident of California? YES NO **If no, skip to section #4**

Date California became your father's permanent home: ____/____/____

Have your father been absent from California for more than six weeks during the past 12 months?..... YES NO

Important: If yes, attach a written statement explaining his absence(s) (include specific dates).

b) Legal Status

Is your father a citizen of the United States? YES NO

Has your father been awarded:

-- Permanent Residence?..... YES NO

-- Employment Authorization?..... YES NO

-- Temporary Residence?..... YES NO

-- United States Visa?..... YES NO

If NO, complete the following questions regarding your legal status in the U.S.

First Awarded: ____/____/____ Last Renewed: ____/____/____ A#: _____

First Awarded: ____/____/____ Last Renewed: ____/____/____

First Awarded: ____/____/____ Expiration Date: ____/____/____

First Awarded: ____/____/____ I94 Entry Date: ____/____/____ Visa Type: _____

c) Driver License & Motor Vehicle Information

Does your father have a driver's license?

YES NO

Which State _____ Date Issued: ____/____/____

_____ Last Renewed: ____/____/____

If your father does not drive, does he have a California identification card?

YES NO

Date Issued: ____/____/____

Does your father have a motor vehicle?.... YES NO

Which state is it registered with? _____

Date of Registration: ____/____/____

d) Banking Information

a) Checking Account: Date established: ____/____/____

Bank Name : _____

Acct Mailing Address (state only) : _____

b) Savings Account: Date established: ____/____/____

Bank Name : _____

Acct Mailing Address (state only) : _____

e) Tax Information

Did your father file a California income tax return for:

Last Year YES NO

This Year YES NO

f) Military Information

Is your father currently on active duty in the U.S. military? YES NO

If yes, where is your father station at? From _____ To _____

If your father was stationed **OUTSIDE** of California, what is your father's State of Legal Residence (not "home of record") on

military Records?.... _____

4) Information on Student's Mother:

Print full name (Last, First, Middle) _____

Present Mailing Address (Number, Street, Apt#) _____

City _____ State _____ ZIP Code _____

a) Physical Presence

Does your mother claim to be a Resident of California? YES NO **If no, skip to the next page.**

Date California became your mother's permanent home: ____/____/____

Have your mother been absent from California for more than six weeks during the past 12 months?..... YES NO

Important: If yes, attach a written statement explaining his absence(s) (include specific dates).

b) Legal Status

Is your mother a citizen of the United States? YES NO

Has your mother been awarded:

-- Permanent Residence?..... YES NO

-- Employment Authorization?..... YES NO

-- Temporary Residence?..... YES NO

-- United States Visa?..... YES NO

If NO, complete the following questions regarding your legal status in the U.S.

First Awarded: ____/____/____ Last Renewed: ____/____/____ A#: _____

First Awarded: ____/____/____ Last Renewed: ____/____/____

First Awarded: ____/____/____ Expiration Date: ____/____/____

First Awarded: ____/____/____ I94 Entry Date: ____/____/____ Visa Type: _____

c) Driver License & Motor Vehicle Information

Does your mother have a driver's license?

YES NO

Which State _____ Date Issued: ____/____/____

_____ Last Renewed: ____/____/____

If your mother does not drive, does he have a California identification card?

YES NO

Date Issued: ____/____/____

Does your mother have a motor vehicle?.... YES NO

Which state is it registered with? _____

Date of Registration: ____/____/____

d) Banking Information

a) Checking Account: Date established: ____/____/____

Bank Name : _____

Acct Mailing Address (state only) : _____

b) Savings Account: Date established: ____/____/____

Bank Name : _____

Acct Mailing Address (state only) : _____

e) Tax Information

Did your mother file a California income tax return for:

Last Year YES NO

This Year YES NO

f) Military Information

Is your mother currently on active duty in the U.S. military? YES NO

If yes, where is your mother station at? From _____ To _____

If your mother was stationed **OUTSIDE** of California, what is your mother's State of Legal Residence (not "home of record") on

military Records?.... _____

